

BEACON ORGANISATIONAL DEVELOPMENT LTD
Emotional Capital One Day Development – 7 July 2011
Venue: Hotel Verta – 38 Lombard Road, London SW11 3RP

Hotel Verta is located on the south side of the River Thames, opposite Chelsea Harbour Pier and close to Clapham Junction rail station.

BOOKING FORM PLEASE RETURN BY

email: contact@beaconorganisationaldevelopment.com

DELEGATE DETAILS:

Surname: **First Name:** **Title:** Dr/Mr/Mrs/Other:

Name to appear on badge if different from above:

Position: **Organisation:**

Address:

.....

Telephone: **Fax:** **Email:**

DELEGATE RATE

£250 day delegate rate per person (plus VAT)

METHODS OF PAYMENT

1. **Cheque** I enclose a cheque for the total amount of £..... inc. VAT. **Cheques should be made payable to ‘Beacon Organisational Development Ltd’ 1 Rowlls Road, Kingston-upon-Thames, Surrey KT1 3ET**

2. **Invoice: Please invoice my organisation as follows:**

Name of Organisation:..... Contact for invoicing purposes: PO No:

Invoicing Address:

(we can only invoice if a purchase order number is supplied).

Cancellations

From 4 July a £75 administration charge will be levied on all cancellations. After this date no refunds will be given but delegate substitutions can be made until one week before the conference without charge.

Delegate registration hotline (during office hours 9am – 6pm) **01582 438527**

Or email: contact@beaconorganisationaldevelopment.com